

Bylaws
Friends of the Igo Branch Library
San Antonio Public Library System

Article I. Name

This organization shall be known as the Friends of the Igo Branch Library (FIB) of the San Antonio Public Library and shall be under the jurisdiction of and follow the rules set by the Parent Organization, Friends of the San Antonio Public Library.

Article II. Membership and Dues

Selection and indication of a desire to be a member of the Friends of the Igo Branch is indicated at the time of payment of membership dues to the Parent Organization.

Article III. Meetings

The FIB shall meet at least quarterly, at a date and time selected by the Board of Directors, not to conflict with the Parent Organization meetings. Called meetings will require a statement of purpose

Date, time, place and purpose of the FIB meetings shall be posted at the Igo Branch Library and members notified at least ten (10) days prior to the meeting.

The meeting time and place will be coordinated with the staff of the Igo Branch Library.

A quorum shall consist of a simple majority of the attending membership including at least one elected officer. A majority vote of members present at the meeting shall be required to constitute action by the group.

Article IV. Officers and their duties

The officers of the FIB shall consist of the President, Vice-President, Secretary and Treasurer. All officers shall be elected for a term of one (1) year.

The President shall preside at meetings and act as the liaison to the Parent Organization as a voting representative member of the FIB Board of Directors.

The Vice-President shall preside in the absence of the President.

The Secretary shall keep minutes of all meetings and report such when requested. The Secretary will also be in charge of contacting members regarding meetings.

The Treasurer shall deposit all monies in the account of the Parent Organization, following their rules for deposits and receipts. The Treasurer shall keep a full and accurate account of all monies.

_ Any FIB board member may be removed from office with good cause by a simple majority of the membership in attendance at a general or special meeting. Causes for such action may include but are not exclusive to the following: lack of participation and *lor* failure to carry out the responsibilities of office, abuse of authority, unethical or legally questionable personal, professional, or organizational activities.

The Nominating Committee shall present a slate of officers in November of each year with the election held in December. New officers shall take office in the January meeting.

Article V. Board of Directors

The FIB Board of Directors shall consist of the officers and all standing committee chairs.

The Board of Directors shall set agendas, conduct FIB business between general meetings, and determine which committees shall be formed.

Article VI Committees

The President, with the approval of the other officers, shall appoint chairs of the various standing or special Committees.

Committees are determined by the Board of Directors and may include, but are not limited to: Publicity, Projects, Membership, and Nominations/Elections.

Article VII Fiscal

The FIB business year shall begin on January 1 and end on December 31.

The Board of Directors shall prepare and present annually to the Fill membership a budget for the year's business.

Banking and auditing will be the responsibility of the Parent Organization.

Article VIII. Amendment of Bylaws

By-law articles may be amended at any regular meeting of the FIB by a simple majority of the attending membership vote, providing that the amendment(s) was/were submitted in writing at the previous regular meeting.

BYLAWS APPROVED ON MARCH 8, 2008.

We, hereby, present these bylaws, to the Friends of the San Antonio Public Library for approval on March 16, 2008.

Friends of the Igo Branch Officers, 2008

President, Kathleen McCloskey
Vice-President, Jackie Fremming
Secretary/Treasurer, Beverly Duran

Approved by the board of the San Antonio Public Library on March 16, 2008.